



Adult Education serving:

Delta, Menominee, and Schoolcraft Counties

2020-21

Adult Education / GED

Program Information

Adult Education Locations

Menominee Co. Program

⇒ Menominee High School:
2101 18th St, Menominee
Classroom phone:
863-5665 ext.1047(after 3 p.m.)
(906)295-0036 (cell #)
Teacher: Holly Bayerl
Classes M-Th, 4-9 pm CT

⇒ Community Schools Building:
W3719 Grove Lane, Powers
Phone: 497-5282
Teacher: Jay Brand
Classes M-Th 8:30-12:30 pm CT

⇒ Hannahville Visions Center
Phone: 789-7063 (cell #)
Teacher: Theresa Radandt
Classes: Tues. 8:30-12:00 pm EST

Delta Co. Program

⇒ Michigan Works Building:
2950 College Ave, Escanaba
Phone: 789-7063 (cell #)
Teacher: Theresa Radandt
Classes M-Th, 12:30-6:30 pm ET

Schoolcraft Co. Program

⇒ Z-TEC Center:
Located at 401 N. Maple St.
Teacher: Butch Yurk
Classes M-Th, 3:00-8:00 pm

Program Coordinator

Lynn Kedsch
Phone: 497-5282
lkedsch@nmcschools.org

Administration

Josh Sampson, Director
Faye Phelps, Administrative Assistant
W3719 Grove Lane, P.O. Box 395
Powers, MI 49874
Phone: 497-5282

**Adult Education/NMCCS GED testing
Cell Phone Number (texting)**

906-295-0046

Website: nmcschools.org
facebook.com/AdultEducationNMCCS



Return to School Options

On June 30, 2020 Governor Whitmer issued Executive Order 2020-142 and shared MI Safe Schools Return to School Roadmap. This Roadmap is aligned with Michigan's Safe Start Plan, using the "six-phase approach" as a basis for re-opening schools. The Roadmap provides guidance for schools on what is required, strongly recommended, and recommended in the various phases as they work on re-opening plans for each district in response to the global coronavirus pandemic. The following summarizes the difference in Michigan's requirements related to each of the six MI Safe Start phases:

Phase 1-3

Online/Remote instruction only. No in-person instruction. School grounds are closed.

Phase 4

In-person instruction is permissible. Programs will utilize high levels of safety protocols.

Phase 5

In-person instruction is permissible with moderate levels of safety protocols

Phase 6

Full time, in-person instruction resumes, with minimal to zero restrictions.

THREE LEARNING OPTIONS

North Menominee County Community Schools is committed to providing instruction that is individualized for each student.

We must also be prepared to move fluidly from one model to another as coronavirus conditions improve or worsen.

NMCCS will be offering different learning options for students to choose from regardless of what model is implemented for the district.

Online/Remote

- Students participate in an online/remote program at home.
- Online/remote classes will be taught by NMCCS teachers using our curriculum.

Blended

- Students work on classes online/remotely and in-person on a schedule determined by the student and teacher. In-person instruction will include required and local safety protocols.
- Blended classes will be taught by NMCCS teachers using our curriculum.

In-Person

- Students meet in-person for instruction following MI Safe School Roadmap guidelines.
- Will include required and local safety protocols to keep students and staff as safe as possible.

Adult Education Classes

Enrollment

- NMCCS has 2 enrollment times, at Fall and Winter semesters. If you miss enrollment or are dropped during a semester, you can re-enroll at the upcoming semester.
- You are considered “enrolled” when you:
 - Complete the ALP (Adult Learning Plan)
 - Complete TABE* testing
 - Meet for “program plan” & Maintain attendance (see below)

*The TABE (Test of Adult Basic Education) is an assessment that helps us know where you are at in Reading, Math, and Language. We are required to assess each student with a TABE upon enrollment. There are 4 TABE levels:

- E Level
- M Level
- D Level
- A Level

A “Locator” test will place you in the correct level test book for each subject. Completing the tests will give you a grade equivalent level, and will let us know what you do and do not know. You will repeat this testing at times during the year, so that we can see if you are making progress. It is IMPORTANT that you always do your best.

Attendance

- You must attend class and/or be in contact with your teacher and work on lessons at least once a week.
- You must be in attendance or be in contact with your teacher working on lessons during the week of our Attendance Count each semester to be considered enrolled. The date will be announced.
- Student attendance may be encouraged by attendance rewards. Drawings will be held periodically throughout the semester. You must be present to win, unless your absence that day was pre-excused.
- After one week of no attendance or contact, we will try to contact you by phone, electronic means, and/or mail.
- After 2 weeks of no attendance or contact, you will be sent a drop notice from the program. You can re-enroll during the next registration period.
- The Coordinator may also drop a student who has made contact, but has not been in attendance.

Continued... →

Adult Education Classes cont.

What happens in class (GED)?

- All your TABE testing must be completed. If it's not, you'll need to finish it during class.
- For each subject, you will complete an initial pre-test. Your classwork will be based on the results of this test. When you have completed your assignments, you will complete a post-test. If determined to be ready by the teacher, NMCCS will grant you a voucher to cover the cost of an official GED computer-based practice test, which will determine your readiness for the official test.
- When the teacher feels you are ready to test, you can earn a test payment voucher. You can then schedule your test with the adult education coordinator or your teacher and bring the voucher with you to your testing session. If you choose to test at another location you will need to schedule your test from your ged account and use the voucher number for your payment.
- You can choose to test without the approval of an instructor. You would be responsible for the full cost of the test in this case (\$37.50 per test).

High School Diploma completion

- You need 22 credits for high school diploma completion. You will need to work with our main office to get a copy of your transcripts. The NMCCS Director will review your credits to determine what is still needed to earn a diploma with NMCCS.
- NMCCS uses online courses through OdysseyWare as a basis for coursework.

Monthly Meal and Recognition Night

One night per month a free meal may be offered during class time. Exact dates TBA.

Inclement weather class cancellation policy

You will not hear a specific announcement for adult education class cancellation. You can assume that if the school or school district in which your classes are held has cancelled classes, we will be cancelled that day as well.



Classroom Expectations

- Do not interfere with other students' learning by being too noisy or otherwise disturbing other students.
- Do not use offensive or harassing language.
- Cell phones should be silenced and put away during class time.
- You may be asked to leave if suspected to be under the influence of alcohol or drugs.
- All practice tests and other materials must be returned to a teacher before leaving class.
- Guests are not allowed. You must be an enrolled student to attend classes.

Computer Use Rules

Before using the internet, please understand:

- What you do on computers owned by our program is not considered private.
- You may only use our program's computers for school-related purposes.

You are not allowed to:

- Use our computers to buy or sell anything
- Use our computers for political reasons
- Download anything without asking permission
- Break any other program policy using the computer (example: harass another student)
- Break a law using the computer

Staff may ban your computer use if you break the rules.



ABOUT THE GED

The 2014 GED® Test

Four content areas:

- Reasoning Through Language Arts (RLA) (150 minutes)
- Mathematical Reasoning (115 minutes)
- Science (90 minutes)
- Social Studies (70 minutes)

In Michigan, there is no waiting period if you do not pass a subject area test the first time. After taking a test subject 3 times, you'll have to wait 60 days every attempt after.

Delivered on computer (not online)

Seven different item types:

- *Extended response
- *Drag-and-drop
- *Drop-down
- *Fill-in-the-blank
- *Hot spot
- *Multiple choice
- *Short answer

Aligned with current high school standards and career- and college-readiness expectations

Score Report available within 24 hours of test completion, including:

- what skills you did well on
- specific skills you missed
- targeted study recommendations focusing on skills needed to improve a score

Eligibility to take the GED

- You must be at least age 16
- You must not be enrolled at another school
- If you are under age 18, and you have been out of school less than a year, you must have a waiver signed. See the Coordinator.

Passing the GED

Test-takers will need to reach a score of at least 145 on a scale of 100-200 on each module in order to receive their GED® test credential.

Score Levels:

- **Below Passing (100-144)**
- **Passing Score (145-164):** test-taker passed & showed the same skills as a graduating high school senior.
- **College Ready Score (165-174):** test-taker passed & showed the skills needed to be successful in college or a job. *college-and career-readiness level.*
- **College Ready + Credit (175-200):** test-taker demonstrates some of the same skills that are taught in college-level courses. Depending on the school or program, a test-taker may be eligible for up to 3 credits in Math, 3 credits in Science, 3 credits in Social Studies, and up to 1 credit in English.

Upon passing of all 4 areas, test passers will receive an email notification or a message in your ged.com account. Follow the steps to print a transcript. You will be directed to "Diploma Sender" where you can use your ged account information to create a login and request an official copy of your GED transcript.

Every college and employer can easily link from the transcript to a description of the skills and abilities demonstrated by the adult who passed the GED® test.

More information:
ged.com



GED TESTING

- You do not need special computer skills for computer based testing (CBT). Visit www.ged.com for tutorials. There will also be a tutorial available for review before each module.
- Before taking your first test, you must create an account and complete a profile on ged.com. You will schedule tests, view practice test and official test score reports, and get study content recommendations in your account at this site.
- You **MUST** have your photo ID at every test session—no exceptions.
- You cannot bring any personal belongings into the testing room—no purses, wallets, phones, food, beverages, etc. You cannot wear a jacket, hoodie, or hat.
- You cannot leave the testing room during a test. If you are taking more than one test, you will get a 10 minute break in between tests.
- Tests are \$37.50 per module. You may earn a test voucher from your teacher, and can then schedule your test with the adult education coordinator or your teacher. Bring the voucher with you to your testing session. If you choose to test at another location you will need to schedule your test from your ged account and use the voucher number for your payment.
- If you do not cancel with at least 24 hours' notice, or no-show, you will lose your payment for that test and will have to pay the full cost the next time you schedule that test.
- Testing will be available once a month at each of our sites. In Menominee the testing site is at the ISD. See your teacher for a schedule of testing dates.



What next?

GRADUATES: A graduation ceremony is held each May at Carney-Nadeau School. Look for your invitation in the mail.

Colleges

Bay College
2001 N. Lincoln Rd, Escanaba
786-5802
www.baycollege.edu

NWTC Marinette
1601 University Drive, Marinette
(715) 735-9361
www.nwtc.edu/marinette

UW-Marinette
750 W. Bay Shore St., Marinette
(715) 735-4301
<http://marinette.uwc.edu/>

Northern Michigan University
1401 Presque Isle Ave., Marquette
227-1000
www.nmu.edu

Apply for financial aid at www.fafsa.ed.gov

Jobs

Michigan Works! Service Centers

Escanaba: 2950 College Ave
789-0558

Menominee: 461 1st St
482-7206

Manistique: 300 Walnut St
586-4255

www.jobforce.org/sbt/dc.html



MY NOTES
